

**REGULAR MEETING
BOARD OF COMMISSIONERS
Public Hospital District No. 1-A of Whitman County, Washington
d/b/a
Pullman Regional Hospital
Wednesday, April 7, 2010 -- 7:00 p.m.
Conference Rooms C & D, Pullman Regional Hospital, 835 SE Bishop Blvd., Pullman**

Board of Commissioners

E-Tricia Grantham, President
P-Joe Pitzer, Vice President
E-Jenny Blaylock, Secretary
P-Michael Murphy, Commissioner
P-Jeanne Holstad, Commissioner
P-Jeff Elbracht, Commissioner
P-Sandra O'Keefe, Commissioner

Guests:

Helen Stiller, League of Women Voters

Hospital Personnel

P-Scott K. Adams, CEO
P-Jeannie Eylar, CCO
P-Steve Febus, CFO
P-Richard Caggiano, M.D., CMO
P-Bernadette Berney, HR
E-Pete Mikkelsen, M.D., President/Medical Staff
P-Morgan Wright, M.D., Vice-President/Medical Staff
P-Dorcas Hirzel, QA
P-Kelly N. Brown, Legal Counsel
P-Megan Guido, Foundation/Community Relations
P-Bonnie Martin, Administrative Assistant

I. CALL TO ORDER

Vice President Pitzer called the meeting to order at 7:00 p.m. and roll call was taken with the following Commissioners answering present: Murphy, Holstad, Elbracht, O'Keefe, and Pitzer. Commissioners Blaylock and Grantham were excused absences.

II. APPROVAL OF MINUTES

The minutes of the March 3, 2010, Regular Meeting of the Board of Commissioners were approved as distributed. The minutes of the March 30, 2010, Special Meeting of the Board of Commissioners were approved with the year corrected to reflect 2010 instead of 2009.

III. MODIFICATIONS TO AGENDA

Commissioner Murphy requested that the Finance Committee report be pulled from the Consent Agenda and be discussed as part of the Finance Update.

IV. CONSENT AGENDA

Commissioner O'Keefe moved to approve the Consent Agenda as modified and Commissioner Holstad seconded the motion. The following committee reports were approved unanimously:

- Medical Staff
- Quality Improvement Committee
- Governance Committee
- Strategic Planning Committee
- Foundation
- Warrants.

V. ADMINISTRATIVE UPDATE

Mr. Adams stated that INHS and the group of 12 hospitals continue to explore options around Meditech contractual issues. At a recent meeting, the hospitals were assured that we will maintain our ability to use our existing information system and new Meditech models as developed. However, fees for these services are undetermined at this time. Two of the 12 hospitals are currently negotiating fees as their agreements have expired with INHS. An outside consultant has been called in to review the proposed fees with what other similar services offer and the proposed fees appear to be in line. A possibility of contracting direct with Meditech would require that each hospital purchase their own license and move to the 6.0 platform at a significant expense. Another possibility is Providence's interest to partner through sponsorship or some other type of involvement. It was suggested that Deaconess be contacted to inquire about purchasing the current licenses outright.

VI. ACTION/DISCUSSION ITEMS

- A. Customer Satisfaction / Foundation** – Megan Guido highlighted areas of the 4th quarter 2009 Press Ganey Customer Satisfaction Report. Rankings, overall percentile and mean scores remain high and consistent in each of the six key categories measuring inpatient customer satisfaction. Ms. Guido noted that as of April 1, 2010, the hospital will now gain customer satisfaction feedback through phone surveys managed by HealthStream. A community assessment survey has also begun and deals with questions such as provider access, specialty needs, communication of medical information and hospital services, and support for various projects. A report of compiled information is due to the hospital by May 22nd and will be beneficial for the annual planning sessions in early June. Ms. Guido discussed the various funds and programs of the Foundation as of March 31, 2010.
- B. Finance Update** – Steve Febus brought forward a recommendation to lease a new phone system. This upgraded system would accommodate expansion and interchange abilities among the hospital, Summit, and network clinics, as well as address other service issues. In addition, the new system would be easier to maintain. Following discussion, Commissioner O'Keefe moved that the Board grant authority for Scott Adams to enter into a lease agreement with Insight Financial Services. Commissioner Murphy seconded the motion and it passed unanimously 5-0.

- C. **Balanced Scorecard 4th Qtr. 2009** – There were some comments and questions regarding new services and partnership activities as reflected on the Scorecard. InCyte Pathology will be added to the partnerships section. Commissioner Murphy asked about when implementation of ECT services for our community would occur. Mr. Adams will follow-up with Behavioral Health Clinic providers to get an update on plans for professional training in order to provide this service. Commissioner Murphy moved that the Board accept the 4th Quarter 2009 Balanced Scorecard report. Commissioner Holstad seconded the motion and it passed unanimously 5-0.
- D. **Public Hearing Annexation** – Vice President Pitzer called for a public hearing and asked for comments from the public either in support of or against the proposed annexation of land into the Hospital District filed by Hinrichs and Barclay Development LLC. The City of Pullman recently annexed this property into the city limits. There being no comments, the public hearing was closed. Vice President Pitzer read Resolution No. 438 providing for the annexation of territory to the Hospital District. Commissioner Holstad moved to accept Resolution No. 438 and Commissioner Murphy seconded. Resolution No. 438 was approved unanimously 5-0.
- E. **Retirement Plan Resolutions** – Scott Adams provided background information on the employee retirement plan and the reasons for changing now from an annuity platform to a mutual fund platform. Bernadette Berney reviewed the comparison sheet of the two platforms and stated that the two resolutions presented tonight are to select and authorize individuals to execute these changes. Commissioner Murphy recused himself from discussing and voting on the two resolutions. Vice President Pitzer read Resolution No. 439 authorizing certain individuals to execute documents for the Hospital District Pension Plan. Commissioner O’Keefe moved to accept Resolution No. 439 and designate Steve Febus, CFO and Scott Adams, CEO as Incumbents. Commissioner Holstad seconded and Resolution No. 439 passed 4-0 (Holstad, Pitzer, O’Keefe, Elbracht).
Vice President Pitzer read Resolution No. 440 authorizing certain individuals to execute documents for the Pullman Regional Hospital Deferred Compensation Plan. Commissioner Elbracht moved to accept resolution No. 440 with designated positions of Scott Adams, CEO and Steve Febus, CFO. Commissioner O’Keefe seconded and Resolution No. 440 was approved 4-0 (Holstad, Pitzer, O’Keefe, Elbracht).
- F. **Ethical Policy Making Webcast** – As an opportunity for Board education, commissioners watched a webcast, “The Board’s Responsibility for Ethical Policy Making.” Feedback on the webcast should be expressed on the evaluation form used for tonight’s meeting.
- G. **PDC Forms** – April 15th is the deadline to file the annual PDC form. The question has come up about the need to submit paper copies to the Board President/Administration for file now that filing and public viewing can easily be performed electronically. Kelly Brown will research further.

VII. ANNOUNCEMENTS

- A. The hospital will not have representation at this year's CEO & Trustee Patient Safety Summit in April.
- B. Invitations have been mailed out for the Foundation Gala on May 1st at the SEL Events. Commissioners are invited to host a table or reserve a table for commissioners and guests.
- C. The two-day annual planning session will be held on June 3 and 4 at the hospital. Commissioners are encouraged to attend all or any portion of the meetings that their schedules allow. It was noted that Commissioner Murphy will not be available to attend.

At 9:02 p.m., Vice President Pitzer called for a five-minute recess to be followed by a 40-minute Executive Session to discuss personnel matters and consult with legal counsel.

VIII. EXECUTIVE SESSION

The Executive Session began at 9:10 p.m. to discuss personnel matters and consult with legal counsel for 40 minutes. At 9:50 p.m. the Vice President announced that the Executive Session would continue for another 5 minutes to discuss personnel matters and to consult with legal counsel.

IX. OPEN SESSION

The meeting resumed in Open Session at 9:55 p.m. Commissioner Murphy moved to accept the Credentials Report and approve the reappointments and grant the privileges as stated in the Credentials Report, with the spelling of the name of Mark E. Parson, M.D., corrected to Mark E. Parsons, M.D. Commissioner O'Keefe seconded the motion. The motion passed unanimously 5-0.

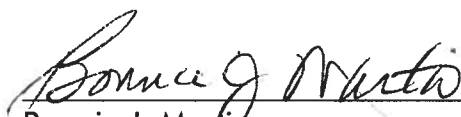
X. MEETING EVALUATION

Vice President Pitzer requested that the Commissioners complete and turn in their meeting evaluation forms.

XI. ADJOURNMENT

The meeting was adjourned 9:57 p.m.

Respectfully submitted by:



Bonnie J. Martin
Administrative Assistant



Joe Pitzer, Vice President
Board of Commissioners
(Minutes are not officially approved until the
next Regular Board Meeting.)